

Job Openings for Non-Tenure Faculty Track Positions

☐ KDI School of Public Policy and Management

KDI School of Public Policy and Management(hereinafter referred to as “KDI School”) is a graduate school of policy studies founded in 1997 with the support of the Korean government and is the educational arm of Korea Development Institute(hereinafter referred to as “KDI”), the nation’s most respected economic think tank. KDI has contributed to government policymaking and policy implementation for over four decades, and through its research and development consultation, it has educated public officials and private sector managers from around the world, including by providing strategic tools to deal with the growing complexities of the modern globalized world.

☐ Position Description

KDI School is inviting applications for a non-tenure track faculty position in its Master of Public Policy - Development Policy English Program and MPPM Korean Program.

* **Number of Openings:** **Within Four**

※ **Positions:** **Non-tenure faculty, visiting faculty (part-time), and adjunct faculty**

- The positions divided between visiting faculty and adjunct faculty will be determined during the process of appointment and according to the conditions of the 「Higher Education Act」

☐ Field and Courses

No.	Course	*Semester	Program
1	Development and Challenges in East Asia	2025 Fall	MPP
2	Fiscal Policy Analysis: Theory and Practice	2025 Fall	MPP
3	Industrial Policy for Small and Medium Enterprises(SMEs)	2025 Fall	MPP
4	Korean Language and Culture II	2025 Fall	Selective

- The offered semester may be adjusted according to the needs for class operation.
- The time frame for the course will be determined according to the decision of the curriculum committee.
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- **Course hours:** 45 hours per course(3 credits)
- **Course Schedule for 2025 Fall semester:** September. 8 to December. 6

- If no candidates are appointed due to a lack of qualified applicants, additional job openings will be announced at a later date.

☐ Job Qualifications

- A person who can teach in English; all lectures must be in English;
- A person who complies with the qualification standards for assistant professors or higher, as prescribed in Article 2 of the 「Regulations on the Standards for Qualifications of University Faculty Members」, and has professional knowledge in relevant areas;
 - a. The period of their research performance and education experience should be at least four years;

- For experience, two years will be considered for a master’s degree and three years for a doctorate;
- Research qualifications shall include performance or experience in any of the following and the conversion rate shall be in accordance with Article 4 of the Regulations:
 - Research performance conducted at universities or other research institutes in relation to the course applying for the position
 - Working experience in industrial entities related to the course applying for the position

- A person who has been approved by an institution of which they are a member to engage in outside activities;
- Qualifications of Adjunct Faculty
 - a. A person whose job at the institution where they belong is similar to the contents they are to teach or study;
 - b. A person who is a permanent employee of the institution to which they belong, with a working experience of not less than three years.
 - Fixed-term employees and part-time employees prescribed in Subparagraphs 1 and 2 of Article 2 of the 「Act on the Protection of Fixed-Term and Part-Time Employees」 shall be excluded.
 - Working experiences in similar areas before the institution to which they belong shall be included in the period required above.
 - In cases of appointing a full-time worker, persons taking a leave of absence from the institution to which they belong shall be included.

☐ Grounds for Disqualification

None of the following persons may become a faculty member:

- A person falling under Article 10-4 of the 「Educational Officials Act」;

- A person whose citizenship is suspended or deprived by laws;
- A person for whom 2 years have not passed since being dismissed due to a disciplinary action by the KDI School
- A person who has deserted his duties of military service;
- A person who does fall under Subparagraph 1, Article 82 of the 「Act on the Establishment and Operation of Anti-Corruption and Civil Rights Commission Act」 :
- A person whose appointment or acceptance to a public institution has been revoked because of fraud or other wrongful means within the preceding five years;

☐ **Blind Recruitment**

- To ensure fair opportunity and equitable hiring, KDI School of Public Policy and Management adheres to a blind recruitment policy for open competitive examinations, and does not impose unreasonable restrictions based on gender, physical condition, appearance, academic background, or age.
- However, according to the "Blind Recruitment Criteria for Research and Development Institutions under the Office for Government Policy Coordination (Dec. 2022)," the following information may be collected and utilized for the recruitment of research personnel:
 - ① Scope of collected information: name of the school attended, major, name of the academic advisor, research achievements (including author name, main content, publication date, and journal name), academic grades (credits earned and overall GPA), recommendation letters (including information about the recommender), etc.
 - ② Applicable positions: research and professional positions (including those responsible for planning, policy, research management, computing, library, publishing, and public relations).

☐ **Terms of Employment**

- Contract Period: 1 year
- Remuneration shall be decided according to KDI School guidelines.
*Salary will be paid in two equal installments at the beginning and the end of the semester

- Benefits package
 - Shared office space will be provided.
 - Retirement allowance is not included.
 - Employment insurance and industrial accident compensation insurance is included for part-time visiting faculty positions.
 - Social insurance (national pension, health insurance, employment insurance, and industrial accident compensation insurance) is not included for adjunct faculty positions.
- Place of work: KDI School, 263 Namsejong-ro, Sejong, 30149, Republic of Korea
- **Duties:** Lectures decided by the Curriculum Committee and related business

☐ **Application Requirements**

- 1) Curriculum vitae (in English)
 - The field of application (course title) must be stated on the first page
- 2) Syllabus (in English) (Please refer to the attached template)
 - Please put a field of application for the course title
 - For English subjects, a syllabus must be submitted for each subject.
- 3) Consent to the Collection and Use of Personal Information and Written Pledge and Confirmation of Fair Recruitment (Please refer to the attached template)

KDI School complies with rules for fair recruitment for public institutions in Korea. If you directly or indirectly express or infer your gender, age, place of origin, or family relationships, your application will be rejected. Please make sure you have not included any of this information in any of your application materials, including the CV and syllabus.

- 4) Additional points pertaining to relevant laws and regulations of the Korean government will be given for the following:
*Please submit certified documents if applicable.

- (The regional allocation of local Korean universities) Please let us know if you have earned a bachelor's degree from a Korean university located outside of Seoul, Gyeonggi-do, and Incheon.
- Please let us know if you are disabled. (You may choose not to disclose this information.)
- Please let us know if you are an individual of national merit (Koreans only, 5% or 10%).

※ The following should be submitted upon appointment:

- Personnel card
- Original graduation diploma(s) (Bachelor's, master's, and PhD)
- Certificate of employment
- Copy of resident registration
- Copy of bankbook
- Photo for ID card
- Certificate of social insurance
- For foreigners: Copies of your passport and the residence card issued by the Immigration Office

☐ Application Instructions

- Please submit applications electronically via email. (mj_yoon@kdischool.ac.kr)
*Please contact us if you do not receive a submission confirmation email within three days (Phone: +82-44-550-1169, Minjung Yoon, HR Division)

☐ Application Deadline

- All required documents must be submitted and received **by 10:00 a.m. (KST) on July 21, 2025**

☐ Contact Information

- Course inquiries: hj_kwon@kdischool.ac.kr (Academic Affairs Division)
- Recruitment inquiries: mj_yoon@kdischool.ac.kr (Human Resources Division)

☐ Recruitment Schedule

Recruitment Process	Schedule
Application	July 14~July 21, 10:00 a.m.
Document Review	July 21~July 23
Job Interviews	July 29~August 1
Job Interviews Announcement	August 14
Appointment	after August 14
The start date of the Summer Semester	September 8

*The schedule is subject to change.

☐ Other Considerations

- Application materials must be submitted via email.
- Applications lacking required documents will not be accepted. If any documents are found to be lacking after confirming a submission, the recruitment process will be withdrawn.
- In any cases when it is confirmed that an applicant has passed or been appointed by fraudulent means, such through false entry or the forging of documents, or by ineligibility for application, the acceptance or appointment will be canceled.
- No candidates will be appointed if there are no qualified candidates.
- Any items not laid out in this posting will be resolved according to the relevant guidelines of KDI School.
- Any individual who has been confirmed for acceptance or appointment via recruitment irregularities, such as wrongful solicitation, is subject to disciplinary action and dismissal or removal from their position. Any acceptance before the appointment will be canceled.
- The titles and numbers of courses are subject to change, through consultation, after appointment.